

July 2009

SGS FPRN Advisory Board Regulations

A. SENIOR Advisory Board

1. Purpose and functions: The Senior Advisory Board consists of a group of mentors who have agreed to provide oversight and guidance to the FPRN. The Senior Advisory Board has the overall responsibility of making sure the FPRN is functioning as an effective and productive group. These functions include but are not limited to:

- a- The Senior Advisory Board provides senior mentorship on FPRN projects; they may serve as co-mentors with a fellow PI's local faculty mentor.
- b- The Senior Advisory Board provides guidance to entire FPRN during conference calls and meetings, particularly in brainstorming.
- c- The Senior Advisory Board suggests new research project ideas.
- d- The Senior Advisory Board reviews, edits, approve/decline/suggest changes to proposals.
- e- The Senior Advisory Board provides advice to the FPRN Steering Committee regarding the administration, functioning and business of the Network
- f- The Senior Advisory Board is responsible for communication between the FPRN and the SGS Executive Committee through the Director of the Advisory Board (See Membership details below)
- g- Senior Advisory Board members are highly encouraged to attend FPRN in-person meetings. If meetings cannot be attended, this should be cleared with the Advisory Board Director.

2. Organization and Membership: The FPRN is under the guidance of the SGS Research Committee and as such, the Advisory Board activities are under the supervision of the SGS Research Committee. The maximum number of members on the Senior Advisory Board, including the Director is 12. The members include:

- a- Director: The current Director of the Advisory Board is Steve Young. When Dr. Young steps down from this position the director moving forward will always be the Chair of the SGS Research Committee
 - The Director of the Advisory Board reports to the SGS Executive committee twice a year on the academic progress and financial status of the FPRN
- b- Founding Members (Drs. Joe Schaffer, Steve Young, Linda Brubaker, Becky Rogers, Kim Kenton, Rajiv Gala and Janet Hardy, PhD)
- c- SGS Research Committee: All members of the SGS Research Committee are members of the FPRN Senior Advisory Board

3. New membership process: Applications to become a member on the Senior Advisory Board will be reviewed by the Director. New members meeting criteria and commitment may be added, provided that the maximum number of Senior Advisory Board members

does not exceed 12. In addition to the responsibilities of the Senior Advisory Board already described above, new members will be committed to the following:

- a- Term: The Advisory Board Term is 3 years. At the conclusion of 3 years, members rotate off or apply to the Director for a second term..
- b- In-person meetings: Members are highly encouraged to attend in-person meetings, which occur twice a year.
- c- Steering committee and Advisory Board conference calls: Members are highly encouraged to attend calls.

B. JUNIOR Advisory Board

1. Functions:

- a- Assist senior advisor as project mentor.
- b- Advise at meetings and on conference calls.
- c- Help fellows on projects and other network activities, in perhaps a more informal and personal manner than the senior advisor can.

2. Membership:

- a- Former FPRN Steering Committee members.
- b- Other graduated FPMRS fellows who were very active in the network may apply to the Advisory Board Director to become Junior Advisory Board members. Selection is completely at the discretion of the Director.

3. Term:

Three years, then rotate off or apply to the Advisory Board Director for either another term on the Junior Board or membership on the Senior Board.

4. Size: Maximum number is 8.
